

# VENDOR APPLICATION

## (Non-Profit - \$100)

Mailing Address: Strongside Marketing, PO Box 775, Sparks, MD 21152:



**Event Date and Time: JUNE 9TH, 2018 Saturday 11:00 A.M. – 6.30 P.M.**

Your set-up space will be 10' x 10', or truck space as required. Tents and canopies are permitted within this space. Spaces are assigned on a first come, first served basis as applications are received, and please do not call for your space number.

We encourage you to set up EARLY Saturday morning. An Event Committee member will be available from 7.00 a.m. to show you your space and answer any questions you may have.

As you enter the festival area you will receive your pre-assigned space number and parking pass. Strict parking regulations must be followed and your parking pass must be visible on your rearview mirror. There is a special vendor's only parking area.

To our groups and organizations, please meet elsewhere and consolidate what you will be bringing to the festival into one vehicle. We must ask your cooperation in doing this to alleviate congestion during set-up time. On Saturday, everyone must be set up with all vehicles off the Festival grounds by 10.30 a.m.

### **BRITFEST 2018 - RULES AND REGULATIONS APPLICATION AND PAYMENT:**

- Application deadline for craft and commercial vendors is May 15<sup>th</sup> 2018, and for food vendors is May 1<sup>st</sup>, 2018. • There are limited spaces available. If at the time of the receipt of your application, the spaces are filled up, your application will be returned with your check. • Payment in full is due with your application. Your cancelled check is your receipt. You will not be permitted to set up unless your fee is paid in full. • No rain date - the festival is held rain or shine. No refunds will be given. • Anyone selling a food product must have proof of insurance and this must accompany your application with BritFest 2017 as the certificate holder. • Participation will be denied for anyone submitting a NSF (non-sufficient funds) check. • The festival committee reserves the right to reject any application. • Incomplete applications will be refused.

**VENDOR PARTICIPATION:** • All vendors must be in their designated space and ready for the festival to begin at 11:00AM. Under no circumstances will you be permitted to drive through the festival grounds after starting time. • Vendors must not leave until the end of the festival hours except in cases of emergency. Please notify the Festival Committee if you must leave before the end of festival hours. • If any vendor leaves either their stand or cooking oil/grease they will not be invited back to the festival. • The BritFest 2017 Committee are not responsible for any lost or stolen items. • Pets and bicycles are not permitted on the festival grounds. Only exceptions service dogs and pets with the rescue pet vendors which have been given permission by the Festival Committee. • Please notify the Festival Committee ahead of time as to any special needs or handicapped as we have limited space.

**VENDOR SPACES AND MERCHANDISE:** • You must stay in your allotted space (no soliciting or product permitted in walkways). No unapproved signage permitted outside of your assigned spot. • You cannot change your assigned spot on your own. Consult with the Festival Committee on any issues. • The BritFest 2017 Committee reserve the right of placement for all vendors to ensure the success of the festival. • No items of any sort with the BritFest name or logo are permitted unless approved by the Festival Committee. • Crafts cannot be mixed with food or baked goods unless sold by a non-profit group. • No carnival or flea market type items permitted. • The items you indicate on your application are the only items which can be prepared and sold at the festival. Be specific when listing items on your application.

PLEASE SEND YOUR FULLY COMPLETED APPLICATION WITH CHECK FOR \$100 MADE PAYABLE TO: Strongside Marketing, BritFest 2017 PO Box Sparks 775, MD 21152: ALL VENDOR FEES MUST BE PAID PRIOR TO SET UP. FOR QUESTIONS OR CONCERNS PLEASE EMAIL: [info@strongsidemarketing.com](mailto:info@strongsidemarketing.com)

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*APPLICATIONS SUBJECT TO APPROVAL BY THE FESTIVAL COMMITTEE*

NON-PROFIT NAME OR GROUP: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

CONTACT EMAIL: \_\_\_\_\_

CONTACT PHONE NUMBER: \_\_\_\_\_

PLEASE EXPLAIN IN DETAIL EXACTLY WHAT SERVICE OR ITEMS YOU WILL BE OFFERING / PROMOTING:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\* ELECTRICITY IS NOT AVAILABLE.

**PAYMENTS:** MAKE CHECK PAYABLE (\$100) TO '**STRONGSIDE MARKETING (BRITFEST 2017)**' AND MAIL CHECK ALONG WITH THIS COMPLETED FORM TO: STRONGSIDE MARKETING (BRITFEST 2017), P.O. BOX 775, SPARKS, MD 21152

MY SIGNATURE ON THIS APPLICATION INDICATES THAT I HAVE READ AND UNDERSTAND THE PROVISIONS OUTLINED BY THE BRITFEST 2017 COMMITTEE. I AGREE TO CONFORM TO THE REGULATIONS SET FORTH.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Fill in all portions of this application form and mail it with a check for \$100 made out to: Strongside Marketing (BritFest 2017) and mail it to:

Strongside Marketing, BritFest 2017, PO BOX, Sparks, MD 21152

For more information on the event: [www.strongsidemarketing.com/Britfest2017](http://www.strongsidemarketing.com/Britfest2017)